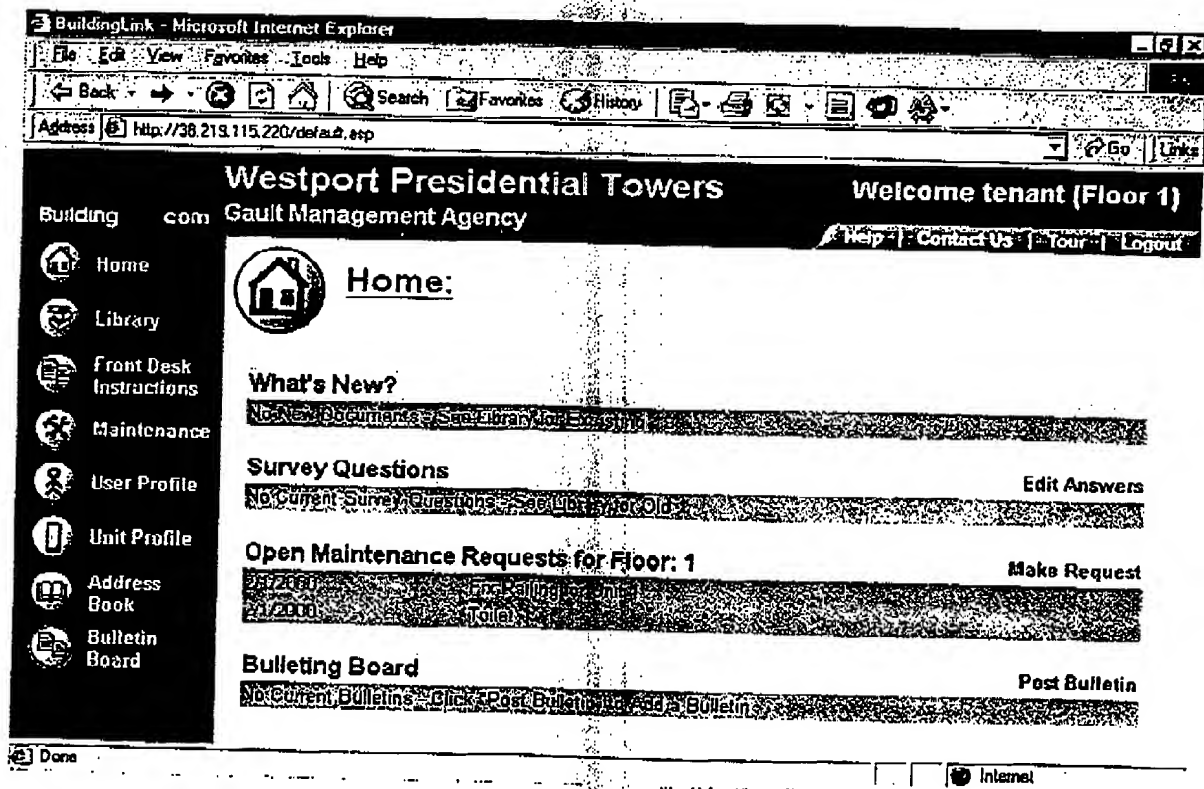
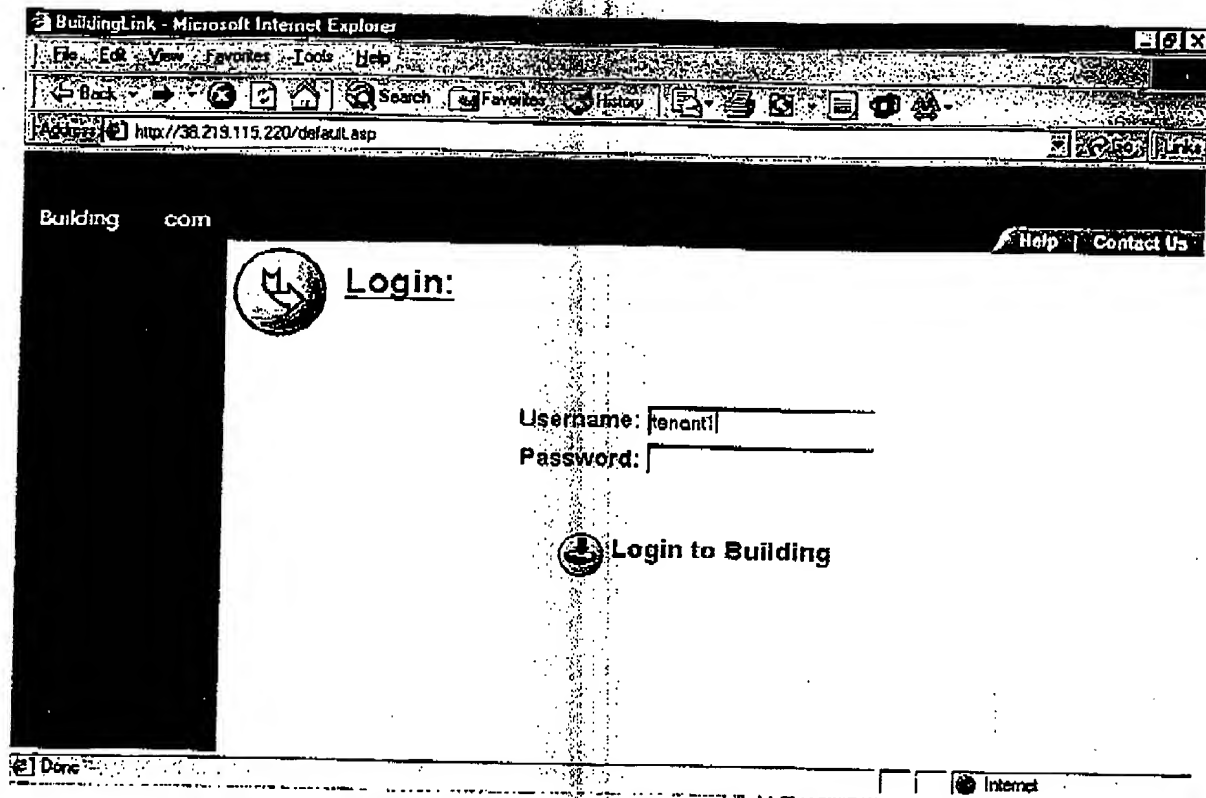


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Westport Presidential Towers Welcome tenant (Floor 1)

Building.com Gault Management Agency

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Maintenance Requests

Maintenance Requests for Floor: 1

Date	Status	Subject	Make Request
2/2/05	Open	Fix Railing	
2/2/05	Open	Fix Railing	

Shortcut to default.asp?Sort=LogDt,StatD,ReqTitle

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Request Details: Fix Railing for Unit 1

Request ID: 25 Requested By: Tenant 1 Edit Request

Log Date: 2/2/05 Requested Unit: 1

Status: Open Category: General

Request Description

We are having a problem with a broken railing but the railing is down and steps because of it. We need it fixed so we can go back to work. So want someone out here fix the railing. Not only that but it is also very bad. We want people walking in the street and see our apartments and want to live here not be afraid for their lives! Don't let it happen again.

Request Log:

Date Posted	Posted By	Action Type	Notes	Add Comment
2/2/2005 12:34:00 PM	Tenant 1	Created		
2/2/2005 3:34:00 PM	Tenant 1	Updated		

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 **Edit Request: Fix Railing for Unit 1**

Subject	Fix Railing for Unit 1
Category	General
Urgency	<input checked="" type="radio"/> High <input type="radio"/> Low
Request Description	The tenant in Unit 1 won't complaining about the broken railing, but if they fall down the steps because of it, they will not hesitate to sue us for all
Additional Email	id=tax2
Status	<input checked="" type="radio"/> Open <input type="radio"/> Closed

Save Cancel

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Doorman instructions

at all times leave key with dog

Other occupants info

bird, cat, dog, snake, ferret

Save Cancel

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Unit Profile: Floor 1

Notification Information

Previous Next Undo Changes Save Changes

Send notifications for Maintenance Requests? ☐ Yes ☐ No
Maintenance notification E-mail
Send you notifications for "What's New"? ☐ Yes ☐ No
"What's New" notification E-mail Address
Send notifications for Emergency Info Access? ☐ Yes ☐ No
Emergency Info Access E-mail address

Done Internet

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Unit Profile: Floor 1

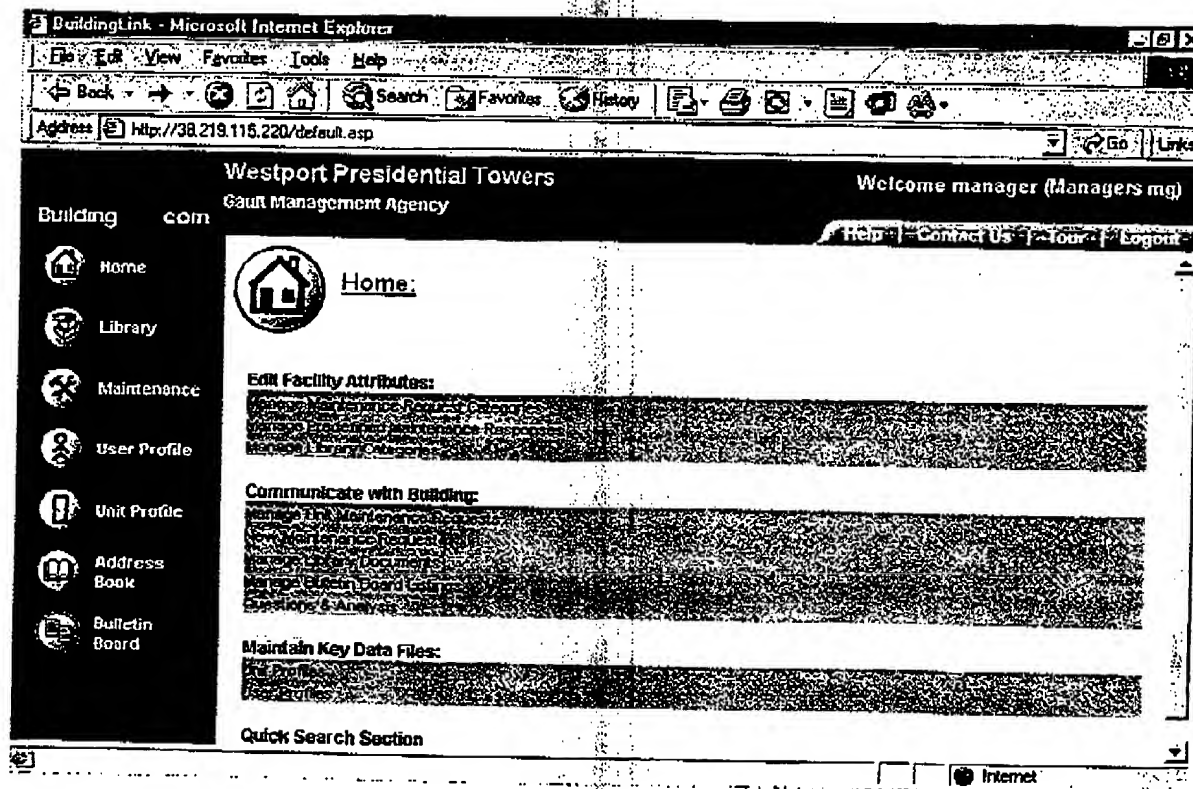
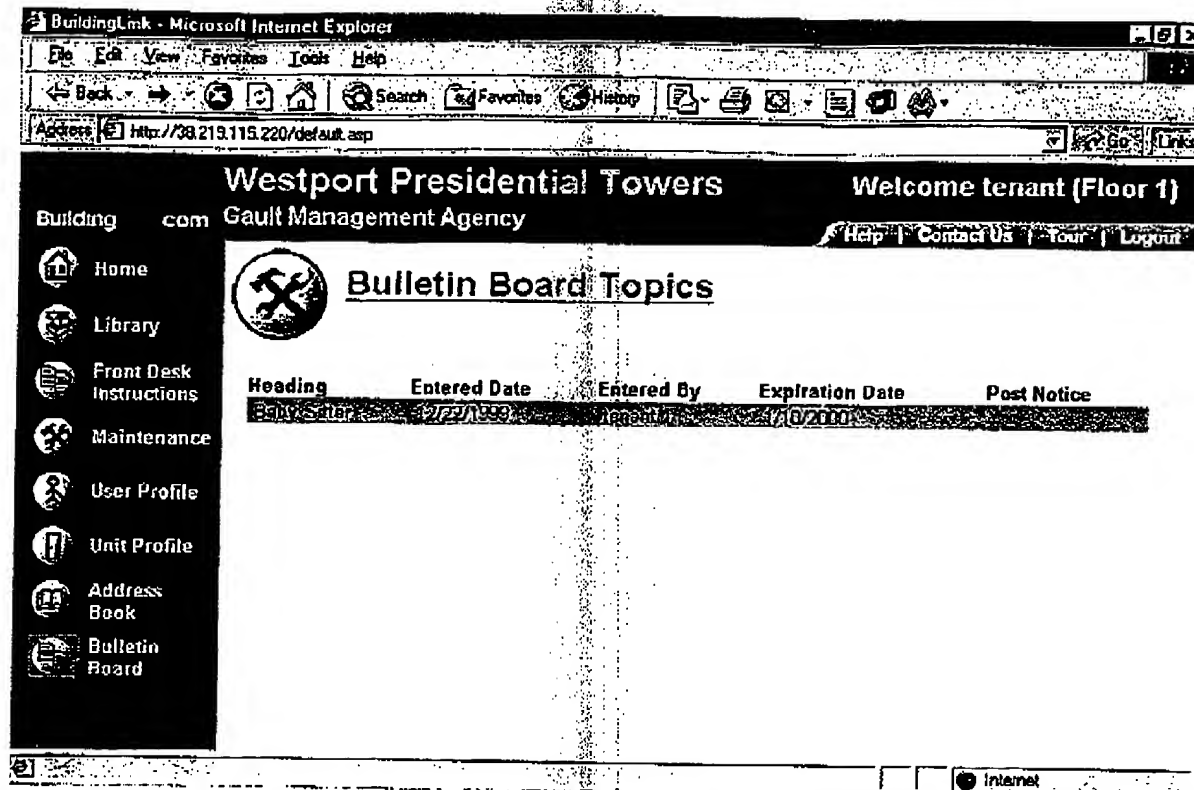
Miscellaneous Information

Previous Next Undo Changes Save Changes

Door Access Code
Alarm Serial ID
Pet Deposit
Cleaning Service
Elevator Access

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Westport Presidential Towers
Gault Management Agency

Welcome manager (Managers mg)

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Request Categories for Westport Presidential Towers

Category Name	Active/Inactive	New
Plumbing	Active	

Category Name Description

Plumbing

Active/Inactive

☒ Active ☐ InActive

Save Cancel

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Westport Presidential Towers
Gault Management Agency

Welcome manager (Managers mg)

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PreDefined Responses for Westport Presidential Towers

Response Name	Active/Inactive	New
Facilitywide	Active	

Response Name Response

Facilitywide

stop what you are doing

Active/Inactive

☒ Active ☐ InActive

Save Cancel

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Westport Presidential Towers Welcome manager (Managers mg)

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Manage Library Documents

Click on any line to view or change that document.
Click on any column heading to sort list by that category.

Add New Document

Show Expired Docs

Show Audience							Date Posted	Counter
Title	Category	Expire	Tenant	Door	Maint	What's New		

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Westport Presidential Towers Welcome manager (Managers mg)

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Manage Maintenance Requests

Search Maintenance Requests

Unit

Status ☒ Open ☐ On Hold ☐ Closed ☐ All

Sort By ☒ Log Date ☐ Priority ☐ Unit ☐ Category

Search

Done Internet

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Westport Presidential Towers
Gault Management Agency

Welcome manager (Managers mg)

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 **Manage Unit Profiles**

Search Unit Profiles

Unit:
Company/Family Name:

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Welcome manager (Managers mg)

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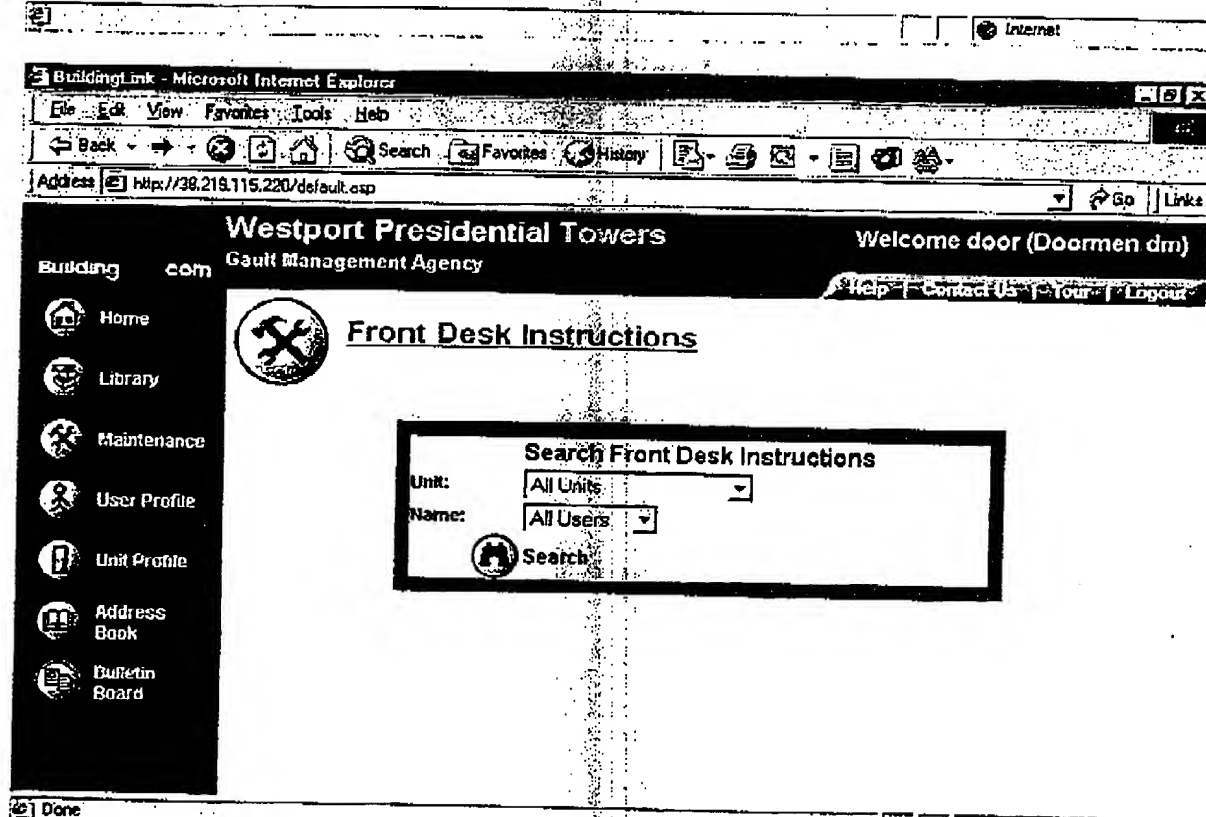
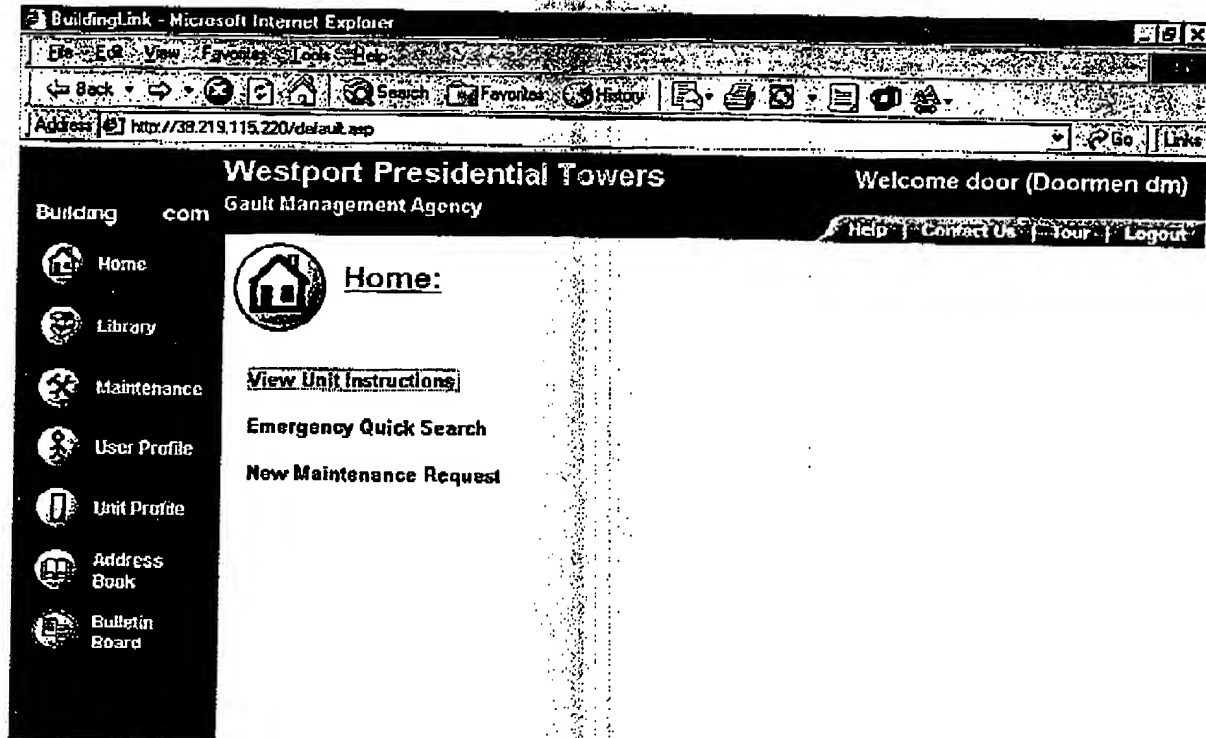
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 **Search User Profiles**

Search User Profiles

Name:
Unit:
User Name:
User Type:
User Active/Inactive: ☐ Active ☐ Inactive ☐ All

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Westport Presidential Towers
Gault Management Agency

Welcome door (Doormen dm)

Help Contact Us Tour Logout

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Front Desk Instructions: Floor 2

Jerry Kestenbaum 718 392-8002 Fax: 718 482-8147 eforaman@synergyonline.com
38-18 33Rd Street Long Island City, New York 11101

Doorman Instructions:
This suite has the highest priority

Other Occupants Information:
a couple

Done Internet

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Westport Presidential Towers
Gault Management Agency

Welcome maint (Maintenance Crew mn)

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Home:

Edit Facility Attributes:
Manage Maintenance Request Categories
Manage Predetermined Maintenance Responses

Communicate with Building:
Manage Unit Maintenance Requests

Quick Search Section
Emergency Quick Search
Front Desk Instructions
Maintenance Request ID Quick Search
Contact Info Quick Search

Internet

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Westport Presidential Towers Welcome tenant (Floor 1)

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Unit Profile: Floor 1 Alarm Information

Previous Next Undo Changes Save Changes

Is your apartment/office alarmed? ☒ Yes ☐ No

Who should be contacted if alarm is tripped? jeff beck

Phone # of contact if alarm is tripped (203) 555-1212

Who can turn off alarm if tripped? jane beck

Phone # of contact to turn off alarm (203) 555-1212

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Westport Presidential Towers Welcome tenant (Floor 1)

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Unit Profile: Floor 1 Emergency Information

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Does the Superintendent/Maintenance Dept. have a key to your apartment/Office? ☒ Yes ☐ No

In an emergency, who else had a key?

Medical Information:

Call Mom

Fire/Police Emergency Information:

Dial 911

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Welcome manager (Managers mg)

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 **Manage Maintenance Requests**

Search Maintenance Requests

Unit

Status ☒ Open ☐ On Hold ☐ Closed ☐ All

Sort By ☒ Log Date ☐ Priority ☐ Unit ☐ Category

 Search

Request ID	Unit #	Category	Urgency	Priority	Status	Date	On Hold Until
27	Managers mg	General	Not Urgent	10	Open	2/1/00	
28	Floor 5	General	Urgent	10	Open	2/1/00	
29	Floor 1	Plumbing	Urgent		Open	2/1/00	
31	Floor 5	Electrical	Not Urgent		Open	2/14/00	

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Gault Management Agency

Welcome manager (Managers mg)

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 **New Request:**

Unit

Subject

Category

Urgency ☒ High ☐ Low

Priority

On Hold Until

Request Description

Additional Email

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Welcome tenant (Floor 1)

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 **Address Book**

Westport Presidential Towers
618 Riverside Avenue
Arlington, Virginia 33221
(203) 555-1212


Gault Management Agency
181 East Main
Arlington, Virginia 55431
(203) 555-1212 x354 Fax: (203) 555-1212
bmills@synergyonline.com

Address Book Search

Category: All Types
Unit: All Units
Name: All Users

Show Only:

☒ User Address Book Entries
☐ Unit Address Book Entries

 Search

Done Internet

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Westport Presidential Towers
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Welcome tenant (Floor 1)

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 **Address Book**

User

door 1
door 2
maint 1
maint 2
manager 1
manager 2
tenant 2
tenant 3
tenant 4

 Requery

Internet

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Westport Presidential Towers
Gault Management Agency

Welcome tenant (Floor 1)

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 Address Book Entry for tenant 2

Floor 1
Synergy
Title

Contact Information	Mailing Address (if Different than Facility)
Phone: 718 392-8002	38-18 33rd Street
Work: 718 392-8002	Long Island City, New York 11101
Fax: 718 482-8147	E-Mail: eforman@synergysonline.com
Cell: 917 553-4892	Pager: 718 392-8002

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